

Morrison

Application for Employment

(Please Print)

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.

Date: _____

I. Personal Information

Name: Last First Middle

Present Address

Permanent Address (if different than above)

Social Security Number Telephone

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity (valid driver's license, birth certificate, Green Card, etc.) within three days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

Position Applied For: _____

1. Is there any information we would need about your name or use of another name for us to be able to check your work record? Please specify:

2. Do you have any relatives who are presently (or have formerly been) employed by (Company)?

3. Have you ever been convicted of a felony? Yes No If yes, please explain:

4. Are you 18 years of age or older? Yes _____ No _____

5. Do you have any physical Handicaps which may affect your ability to do the work? Yes No If yes, please explain:

6. Do you possess a current Driver's License? Yes _____ No _____ State: _____ License # _____

II. Educational History

	School Name/Location	Years Completed	Degree/Diploma
High School	_____	_____	_____
College	_____	_____	_____
Tech. Training	_____	_____	_____
Job Skills	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

III. Employment Record *Please include all employment for the last five years.*

- | | |
|--|-----------------------|
| _____ | _____ |
| Company Name (Current or Most Recent Employer) | Position Held |
| _____ | Dates Employed: _____ |
| Address | From To |
| _____ | _____ |
| Manager / Supervisor | Telephone Wage/Salary |
| _____ | _____ |
| Reason for Leaving | _____ |
| _____ | _____ |
| Starting Salary | Ending Salary |
| _____ | _____ |
| Work Duties Performed | _____ |
- | | |
|-----------------------|-----------------------|
| _____ | _____ |
| Company Name | Position Held |
| _____ | Dates Employed: _____ |
| Address | From To |
| _____ | _____ |
| Manager / Supervisor | Telephone Wage/Salary |
| _____ | _____ |
| Reason for Leaving | _____ |
| _____ | _____ |
| Starting Salary | Ending Salary |
| _____ | _____ |
| Work Duties Performed | _____ |

IV. References *Please do not include relatives or former employers.*

1. _____
Name

Address

Occupation

Years Known

Telephone

2. _____
Name

Address

Occupation

Years Known

Telephone

V. Other Information

1. Why are you seeking employment with Morrison?

2. Is there any other information that you wish to provide?

3. Please provide information about your Military Service (Branch of Service, Dates of Service and description of Duties)

VI. Work Availability

1. If your application receives favorable consideration, when will you be available to begin work?

2. Do you have any objection to working overtime? () Yes () No
3. Can you work overtime without prior notice? () Yes () No
4. Can you work on Saturday? () Yes () No

VII. Skill Matrix (please check your applicable skills)

Air Conditioning	_____	Plumbing	_____
Heating	_____	Electrical Wiring	_____
Heat Pumps	_____	Excavating	_____
Ground Source Heat Pumps	_____	Concrete Work	_____
Duct Work	_____	General Construction	_____
Solar Panels	_____	Well Drilling	_____
Refrigeration	_____	Pipe Fusing	_____

Computer Skills (please explain): _____

Releases and Applicant's Signature

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, consumer credit, criminal convictions, motor vehicle, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the Morrison may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil, and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from Morrison and/or any of their agents. This authorization and consent shall be valid in original, fax, or copy form.

All hiring and employment at Morrison is at will. I understand this application is not an employment contract, nor can it be used to create one. Employment by Morrison has no specific term and may be terminated by the employee or Morrison with or without notice. I acknowledge that Morrison has not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with [Morrison], and that failure to provide this evidence will result in the termination of my employment.

I release and agree to hold harmless any individual, Morrison, business institution or government agency from all liability with regard to furnishing information to Morrison I agree to release and hold harmless Morrison from all liability with respect to the receipt of such information.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with Morrison may be terminated.

Applicant's Signature

Date